**5. CLUBROOM USE**

**Policy:**

**The primary purpose of the Clubroom is for official Yacht Club functions and displays, including portraits of Past Commodores.**

**The Clubroom is available for personal use by Sequim Bay Yacht Club members in good standing when the room is not in use for a regularly scheduled Yacht Club function.**

**Other organizations, with Board approval, may use the Clubroom. The Clubroom may not be used to promote political candidates or issues.**

**No pets, with the exception of service animals, are allowed.**

**Procedures:**

1. Member Usage:

A member may reserve and use the Clubroom for his/her private use for such social activities as a private dinner, birthday, anniversary, etc., for members of his/her family and guests.

• A member in good standing of SBYC may be permitted use of the Clubroom consistent

with the Club’s Policies & Procedures. If such use is for a meeting, the member reserving

the Clubroom will provide a Hold Harmless Agreement and Proof of Insurance in advance

of the use.

• The member desiring to use the Clubroom will contact the Vice Commodore to determine if the desired date is available and if the desired use is permissible. A member may appeal the Vice Commodore’s ruling to the Board.

• A $50.00 refundable security deposit for a members’ use of the Clubroom is required.

The using member will be responsible for any damage.

• The member will adhere to all posted House Rules, be present the entire time of use,

and is solely responsible for clean up of the Clubroom including vacuuming, returning

all items to their usual locations, removing trash and replacing liners, turning lights off,

locking cabinets, and securing the Clubroom and JWM Meeting Room

• When the Clubroom is used by a member for personal use, the member will provide his/

her own beverages and supplies and obtain any special permit for liquor service required

by State Regulations. All bar inventories i.e. cups, napkins, snacks, mixers etc.

are property of the SBYC Bar and are not for personal use. The Bar cabinets, refrigerators/

freezer will remain locked except for use of the vacuum for clean up.

• SBYC china, cutlery, tablecloths, etc. and items in the locked SBYC drawers and cabinets

in the JWM Public Meeting Room kitchen will not be used by the member using the Clubroom.

• Clubroom tables and chairs may be used in the JWM Public Meeting Room if the member

has reserved the Clubroom and rented the Public Meeting Room. Unless the Public

Meeting Room has been rented and paid for, overflow of Clubroom users into the Public

Meeting Room is not allowed

• Just as Sequim Bay Yacht Club will not permit the appearance of a political candidate or

party at a meeting or function for the purpose of candidate promotion, the same is also

not permitted by a member’s private reservation use of the Clubroom, nor will a member

reserve the Clubroom for use by a group of which they are not a member. All other

group definitions will be referred to the Board.