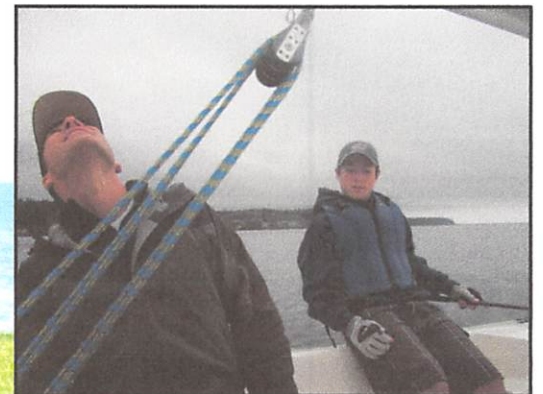


Opening Day - Open House

Saturday May 7th



Join us for our Opening Day Open House

- Free sailboat, kayak, & paddleboard rides from 10am - 1pm
- Learn about sailing lessons and opportunities
- View and board boats
- 1:30 pm Opening Day Ceremony at the flagpole
- 2:00 pm Boat Parade

Public is Invited

Saturday May 7th at the John Wayne Marina

Sponsored by

GO Xpeditions



Sequim Bay Yacht Club

Opening Day and Public Open House
Saturday, May 7, 2016

Another successful Opening Day for SBYC! This was the result of a lot of hard work by many members of the club, and good planning that started early. The biggest challenge to the day was the Halibut fishing opener that filled the parking lots and nearby street shoulders with trucks and boat trailers. But somehow, the public made their way to our open house. The weather was uncommonly fine for early May which undoubtedly helped as well.

Jim & Jan Jones had coffee, soft drinks and snacks out in the club room for visitors. Fritz Gruetzmacher was also there to help explain club programs such as sailing and racing. Membership Chair Ann Elliott split her time between the clubroom and mixing with visitors at the registration desk and on the docks.

The focus of the Open House was some of the many ways that families can enjoy recreational boating on Sequim Bay without needing a big budget. This year we invited the operators of GoXpedition to join in the Public Open House. They offered the public a chance to try paddling a kayak or standup paddle board. Thanks to Dale Dunning's contacts, we had five Flying Scots taking visitors out for short sails on Sequim Bay. By the time we were winding down the open house at 1:00 pm we had taken 78 guests out for a sail and still had 10 more on the waiting list. GoXpedition served about 45 guests. Randy and Debbi had their new Voyager 20 pocket cruising sailboat open for tour and also hosted many visitors. The morning was viewed by all as fine success.

The afternoon began with the skippers meeting at 1:00 pm in the club room. Following this the principles for the commissioning ceremonies walked in procession, lead by piper McCurdy to the flag pole. Commodore Richards was the MC. Past Commodore Bud Harris assisted with breaking out the Burgee; Fritz Gruetzmacher used his 12 gauge shotgun for the sound signals; Past Commodore Jim Jones read the Last Call; and the Rev Robert Rhoads from St. Lukes Episcopal Church blessed the fleet.

The skippers then retired to their vessels for the Boat Parade. Piper McCurdy was piping on the grassy knoll at the entrance to the marina as the boats departed. Ted & Judy Shanks provided the flag ship, Malaika, and hosted some of our guests aboard along with Parade Captain Bob McClinton.

A social hour followed the boat parade. Commodore Richards called announced the start of evening program and introduced invited guests. Other visitors and guests were introduced before starting the tables through the serving line. About 5:15 pm, Nelson's Blood began a well received program of Sea Shanties. By 6:00 pm, we were starting the clean up process.

Now, here is some guidance to whom ever is leading this event next year starting with the Long Lead Time Items:

*** Parade Permit from the US Coast Guard.**

The Marine Event Application was submitted (online) on 1/24/16. It was virtually identical to the one for 2015. On 4/01/16 I received an email from Wayne Lau (address below) informing us that we did not require a permit for this event, but that we should continue to apply for them in the future!?

Waterways Management Division
U.S. Coast Guard Sector Puget Sound
1519 Alaskan Way South
Seattle, WA 98134
(206)217-6051
SectorPugetSoundWWM@uscg.mil

*** Reserve the big meeting room.**

This was done in November of last year when the Commodore elect reserved the room for other scheduled event. Do remember to ask Ron for the form used to request the Port to donate the use of the room on account of the charitable nature of this event.

Also remember to attend one of the Port Commissioners meetings in advance of the event and use one of the Public Comments session to promote our event and to thank the Commissioners for donating the use of the room.

Planning – start early!

First work session: March 4, 2016. We considered the overall scope of the day and address some of the key decisions. The agenda and minutes from the session are attached.

The separate work sessions were held for planning the Public Open House (March 30) and the afternoon and evening portions of the day (April 6). Agendas and meeting minutes for these two work sessions are also attached.

Publicity – more is better, but be sure to use our Facebook page.

Articles were submitted to the Peninsula Daily News, the Sequim Gazette and the local radio station. Flyers were placed around town, given to teachers to distribute to students that might be interested in sail rides or trying a kayak or paddle board. In addition, the club set up a Facebook page (thanks to Janet Dunning and Mace Gratz). This proved to be the most effective tool of all getting the word out about the public open house.

Mike McDonald and Ann Elliott prepared half page brochures describing SBYC, and also tri-fold displays for use at the registration table near the dock and inside the club room. We also had a slide show running on the big TV with pictures of a wide variety of club events.

2016

DEPARTMENT OF HOMELAND SECURITY
APPLICATION FOR MARINE EVENT

Date Submitted: 01/24/2016 Tracking No:132425

FORM INSTRUCTIONS

- 1. Please complete either this online form or a paper CG-4423.
- 2. This application must reach the appropriate Captain of the Port (selected via dropdown box) at least 135 days prior to the event
- 3. Attach a section of a chart or scale drawing showing boundaries and/or courses and markers contemplated.
- 4. Submit a copy of your entry requirements, and any special rules pertaining to equipment, rigs or procedures.

1. Name of Event	Sequim Bay Yacht Club Opening Day Boat Parade	2. Date o
3. Location of Event	John Wayne Marine, and between the John Wayne Marine and the south end of Sequim Bay.	4. Time F
5. Name and Address of Sponsoring Organization (Include Zip Code) Sequim Bay Yacht Club Sequim Bay Yacht Club PO Box 1261 Sequim, WA 98382		6. No. of Participants 11
8. Types of Boats Power and Sail		
10. Description of Events Following the flag ceremony in front of the marina building, the members will go their boats. Out in Sequim Bay, they will form into and proceed south to near the head of the bay performing simple parade maneuvers. Then, they will return to the marina and moor		
11. Will This Event Interfere or Impede the Natural Flow of Traffic? NO		
11a. If YES briefly explain:		

12. What Extra or Unusual Hazard (to participants or non-participants) Will Be Introduced Into the Regatta Area?

NONE

13. Have any Objections Been Received from Other Interested Parties? NO

13a. If YES briefly explain:

14. Vessels Provided by Sponsoring Organization for Safety Purposes (number, description and length)

Number	Description	Length
1	powerboat "Mailaika"	42 feet

15. Does the Sponsoring Organization Deem their Patrol Adequate for Safety Purposes? YES

15a. If NO briefly explain:

16. Is a Coast Guard or Coast Guard Auxiliary Patrol Requested for Control of Spectator and/or Commercial Traffic? NO

16a. If YES how many vessels do you recommend and why?:

17. Person In Charge	Durkee B Richards	18. Where Will 'Person In Charge' be During Event?	John Wa
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19. How Can 'Person In Charge' be Contacted During the Event?	cell phone (360) 477 0678
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20. Person to be Contacted for Further Details (Name, Address, Zip Code)	20a. Area Code and Phone No.: 360-477-067
--	---

Durkee B Richards
Durkee Richards
702 Lotzgesell Rd.
Sequim, WA 98382

20b. Email Address: dbrmj@earthlink.net

The undersigned has full authority to represent the sponsoring organization

21. Name: Durkee B Richards

22. Title: SBYC Commodore

23. Address (Include Zip Code)

23a. Area Code and Phone No.: 360-477-067

Durkee Richards
702 Lotzgesell Rd.
Sequim, WA 98382

23b. Email Address: dbrmj@earthlink.net

24. The person submitting the form certified that they have full authority to represent the sponsoring organization.

25. COTP Zone Submitted: SEATTLE (PUGET SOUND)

PRIVACY ACT STATEMENT

Privacy Act Notice

Authority: 33 U.S.C § 1233 authorizes the collection of this information.

Purpose: The Coast Guard will use this information to determine whether an event poses an extra or unusual hazard to the safety which conditions, to permit the event on the navigable waters of the United States.

Routine Uses: The information will be used by and disclosed to Coast Guard personnel to evaluate the request. Additionally, the C information with facility operators, law enforcement or other government agencies as necessary to promote public safety during the

Disclosure: Furnishing this information is voluntary; however, failure to furnish the requested information may delay or prevent the event.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a v: Coast Guard estimates that the average burden for this collection of information is 60 minutes. You may submit any comments cor estimate or any suggestions for reducing the burden to: Commandant (CG-5521), U.S. Coast Guard, 2100 2ND St., SW, Washing Management and Budget, Paperwork Reduction Project (1625-0008), Washington, DC 20593.

CG-4423 (3/2011)



5760

To: Event Sponsor

Subject: MARINE EVENT SAFETY IN PUGET SOUND

Your Marine Event Permit has been approved; the following information is provided to ensure the safety of your event participants as well as the general maritime public who may be affected by your event.

As the sponsor of a marine event you are responsible for following regulations applicable to your specific event set forth in Title 33 CFR Part 100. The sponsor should ensure that all participants are advised to comply with navigational rules. An individual or organization that violates any provisions of these regulations, or any regulations or order issued pursuant to the regulations shall be subject to penalties in those regulations pursuant to 33 USC 1236. Coast Guard approval of this event does not confer release from any ordinance or regulation imposed by local or civil authority having jurisdiction in the area concerned. If at any time, Commander, Coast Guard Sector Puget Sound deems the event unsafe or not in compliance with safety and/or environmental standards and/or stipulations, the event will be terminated.

Approval of this event by the Coast Guard does not imply endorsement of the activity or guarantee that it will be accident free. The sponsor of a marine event is completely responsible for the safe conduct of the event, including the safety of the participants, safety of spectators and transient craft in the area, and safety of real and personal property in the area. The sponsor's responsibility also includes preparations, such as instructions to and qualification of participants, safety equipment inspections, rescue and first aid facilities, control of activities, removal of obstructions or menaces to navigation, and the placing and retrieving of course markers. The Coast Guard takes no part in performing functions, which are solely for the protection of the participants and assumes no responsibility in this regard. Participants should be adequately briefed and their boats equipped as required by law.

To enhance the safety of the event, it is requested that the sponsor notify Coast Guard Vessel Traffic (VTS) Service Puget Sound (Seattle Traffic) at least one hour prior to, and upon conclusion of the event via phone at 206-217-6152 or via VHF radio communication. When using radio communications, Channel 5A should be used when north of a line from Bush Point to Nodule Point in Admiralty Inlet, and/or east of Whidbey Island, and Channel 14 when south of these demarcation lines. In the event that VTS forecasts a significant navigation safety conflict between Marine Event participants and scheduled commercial traffic, a delay in the start time may be required. In more extreme cases such as a large pollution incident or marine casualty, a Marine Event may need to be canceled.

The sponsor of a marine event must provide a patrol as indicated in the application as safety vessels. Any accident involving property, damage, personal injury or death should be reported to the appropriate authorities and Coast Guard Sector Puget Sound by VHF-FM Channel 16 or by calling the Joint Harbor Operations Center at 206-217-6001.

The Sponsor should ensure event participants are informed that if the event occurs in a Narrow Channel or Fairway, Rule 9 applies, and participants may not impede the passage of a vessel which can safely navigate only within a narrow channel or fairway. Additionally any vessel shall, if the circumstances of the case admit, avoid anchoring in a narrow channel. If the event occurs in or near a Traffic Separation Scheme, Rule 10 applies, and participants are to be informed that they may not impede the passage of any power-driven vessel following a traffic lane.

The sponsor of a marine event is responsible for taking appropriate steps for containment and cleanup of any spills. Fuel, oil, solid, human waste or other polluting substances should be handled away from the water whenever possible, and any spilled substance or residue shall be completely cleaned before a participant reenters the water. Any polluting substance spilled into the water must be reported to the Coast Guard immediately by calling the National Response Center at (800) 424-8802 or Sector Puget Sound Joint Harbor Operations Center at (206) 217-6001.

If your event is a marine fireworks display, the fireworks display should be conducted in accordance with the guidance of Navigation and Vessel Inspection Circular (NVIC) 7-02, "Marine Safety at Fireworks Displays". NVIC 7-02 has been established to provide guidance on outdoor fireworks displays from vessels and floating platforms on navigable waters of the United States. The fireworks displays should meet the requirements of National Fire Protection Association (NFPA) 1123, Code for Fireworks Display. The U.S. Coast Guard reserves the right to inspect the site of the fireworks display prior to its commencement. The event sponsor will be notified if this will be an inspected event.

Sincerely,



M. M. BECK
Lieutenant Commander, U.S. Coast Guard
Chief, Waterways Management Division
By direction

- Enclosures: (1) Naval Vessel Protection, Washington State Ferries Zone Regulations & Tank Ship Security Zone
- (2) Navigation and Vessel Inspection Circular No. 7-02
- (3) Excerpt from the National fire Protection Association 1123, Code for Fireworks Display

U.S. Department of
Homeland Security

United States
Coast Guard



United States Coast Guard
Sector Puget Sound
Captain of the Port

1519 Alaskan Way S
Seattle, WA 98134
Staff Symbol: spw
Phone: 206-217-8051
Email:
SectorpugetsoundVWM@uscg.mil

16750

Durkee Richards
Sequim Bay Yacht Club
PO Box 1261
Sequim, WA, 98382

Dear Durkee Richards,

I have received your Application for Approval of Marine Event, Form CG-4423, dated Sunday, January 24, 2016, in which you requested approval for the Sequim Bay Yacht Club Opening Day Boat Parade, Sequim Bay, WA, May 07, 2016. I have reviewed your application and determined that the proposed event does not require a Coast Guard Marine Event Permit, as outlined in 33 CFR Part 100, in that the event does not introduce any extra or unusual hazards that would jeopardize the safety of human life on the navigable waters of the U.S. **For this reason, a Coast Guard Permit for Marine Event, Form CG-4424, is not required.**

You are reminded that, while no Coast Guard permit is required, you must comply with all existing Federal, State, and local laws and other requirements that may impact your ability to hold your event as proposed. You should take appropriate action to ensure compliance with all such requirements prior to holding your event. Although no Coast Guard permit will be issued at this time, it is your responsibility to contact this office if there are any changes to the event, including the number of participants and/or expected spectators, location, or any other significant changes that may necessitate reconsideration as to whether a permit is required.

I sincerely appreciate your proactive effort in bringing this marine event to my attention. Because of the dynamic nature of the waterway, boating, and maritime activities, the Coast Guard carefully considers the totality of the risks associated with each event on a case-by-case basis when determining whether a permit is needed. Although a Coast Guard Permit for Marine Event, Form CG-4424, is not required for this occasion, **you should continue to submit an Application for Approval of Marine Event, Form CG-4423, for this, and any similar events, you may sponsor in the future.** The information you provide with regard to all marine event permit applications is closely monitored by the Coast Guard, specifically by the Vessel Traffic Service (VTS) in the interest of maintaining the Coast Guard's awareness of your activity to further enhance safe vessel navigation. Additionally, a **VTS Marine Event Permit Addendum** may be included with this letter which outlines additional requirements.

Furthermore, nothing in this determination is intended to restrict the Coast Guard's ability to take action authorized under the Ports and Waterways Safety Act, the Magnusson Act, or other authorities to ensure the safety of vessels and waterfront facilities, and the protection of the navigable waters and the resources therein. Such actions could include promulgation of

disseminating safety flyers, or other actions taken under the authorities granted the United States Coast Guard.

The decision that your proposed event does not require a Coast Guard permit in no way implies that the event is without risk or deemed completely safe, nor does it imply that the Coast Guard has "approved" the event. As the event sponsor, you are still responsible for the overall safety of the event and obtaining any appropriate permits from other Federal, State, or local authorities.

Additionally, weather conditions in the Puget Sound can be unpredictable and occasionally unsuitable for on-water events. It is imperative that the necessary precautions are taken to ensure the safety of event participants. Environmental factors affecting on-scene safety should be taken into account, including time of day, temperature, humidity, precipitation, wind, sea conditions, visibility, and other hazards. If conditions degrade to the point of becoming hazardous, you should consider canceling or postponing your event.

Please contact the USCG Sector Puget Sound Waterways Management Division at (206) 217-6051 if you have any questions.

Sincerely,



LCDR M. M. BECK
Chief, Waterways Management Division
U.S. Coast Guard
By direction

Event Financial Report – Sequim Bay Yacht Club

Report Date: 5.11.16

Event Name: *Opening Day*
Date: 5.7.16

Event Lead/Chairperson: *Durkee Richards*

INCOME:

Item	Description	Qty	Unit Price	Total
1.	checks	19 *		\$ 691.00
2.	cash			210.00
				\$ 901.00
				- 16.00
				<u>\$ 885.00</u>

** See below

TOTAL INCOME: \$ 885.00

EXPENSES:

Item	Description	Qty	Unit Price	Total
1.	Nelson's Blood Shanty Singers			\$ 200.00
2.	Dishwasher Amanda Bennett			80.00
3.	Food by Rudy			75.52
				<u>\$ 537.52</u>

TOTAL EXPENSES:

SUMMARY

TOTAL EXPENSES:	\$ 537.52
TOTAL INCOME:	885.00
NET INCOME/LOSS:	<u>+\$ 347.48</u>

Prepared & Submitted By *Mary Jeanne Richards*, Event Lead/ Treasurer

- 1) Attach all receipts for Expenses
- 2) Attach list of individuals to be reimbursed, including name, mailing address and amount to be paid.
- 3) Submit 1 copy to SBYC Treasurer, P.O. Box 1261, Sequim 98382
- 4) Submit 1 copy to the Social Events Committee Chair for the Event Notebook.

* There are 18 checks here, but Dale has sent one to the PO Box for \$30
** Kathy Benedict wrote a check for \$46 to cover both Opening Day and the June Sip Sup. Credit \$16 to the June S.S.

Track your expenses...

- Clothing Food Transportation
- Credit Card Utilities Mortgage
- Entertainment Insurance Other: _____

TAX-DEDUCTIBLE ITEM

1059

May 06/2016

M.L. - James
two hundred and 00/100

BALANCE FORWARD	
THIS ITEM	200.00
BALANCE	
DEPOSIT	
OTHER	
BALANCE FORWARD	

Nelson's Blood



← receipt for
musicians

For added security, your name and account number do not appear on this copy.

NOT NEGOTIABLE

Reimburse Durkee Richards for:

\$200.00 Nelson's Blood
Shanty Singers

\$ 80.00 Dishwasher
Amanda Bennett

\$280.00

702 Lotzgesell Rd
Sequim 98382

Reimburse Rudy Heessels:

\$75.52 Food

253 Greywolf Rd
Sequim, 98382

May 7, 2016

*SBYC Opening Day
Boat Parade
Boat Count*

Please let us know if you are planning to be part of the parade.

Do you have boating friends who are not members? Invite them to bring their boats and join the parade.

1:00 pm Skippers meeting

1:30 pm Opening Ceremony at the flag pole

2:00 pm Boat Parade

We will have many guests who may want a ride. So, also let me know if you can host some of them.

Send responses to:
Durkee at:
dbrmj@earthlink.net

SBYC
May 7, 2016
Opening Day
and
*Public Open House**

**Public Open House* down on the docks, 10:00 am to 1:00 pm

Opening Day Events:

- 1:00 pm Skippers Meeting
- 1:30 pm Flag Ceremony, Blessing of the fleet
(with Highland Piper)
- 2:00 pm Boat Parade
- 3:30 pm Social Hour
- 4:30 pm Potluck dinner
- 5:15 pm Entertainment:
Sea Shanties sung by Nelson's Blood

Menu

Pulled pork sandwiches will be provided
Bring Potluck: Sides, Salads, Desserts

\$15 per person. Reserve by email to dbrmj@earthlink.net
Send checks (made to SBYC) to:
Durkee Richards, 702 Lotzgesell Rd, Sequim

Reservation deadline: Wednesday, May 4th

Sequim Bay Yacht Club

John Wayne Marina

The Sequim Bay Yacht Club invites boat owners and non-boat owners to join our active club for:

☼ Boating/racing/cruising

Large and small sailboat racing fleet

Family small boat program with classroom and on the water instruction

Annual Reach for Hospice Regatta

Cruises throughout Puget Sound, Canadian waters and north to Alaska



☼ Social Activities

Club meeting 2nd Wednesday/month

Guest speakers

Dinner meetings several times a year

Happy hour 3rd or 4th Friday/month in our clubroom

Opening day ceremonies

Men's treat breakfast

Commodore's ball



☼ The Experience

Whether kayaking, canoeing, sailing or power boating or relaxing in our club room you will find being a member of Sequim Bay Yacht Club a rewarding experience.



For more information

WWW.SequimBayYachtClub.org

membership@sequimbayyachtclub.org

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For more information

WWW.SequimBayYachtClub.org

membership@sequimbayyachtclub.org

Flyer developed by M. L. McDonald
and Ann Elliott.



From: Durkee Richards dbrmj@earthlink.net
Subject: Opening Day/Public Open House planning session
Date: February 22, 2016 at 9:08 PM

To: Bob McClinton bobionic@olypen.com, Rudy Heessels jean_rudy@hotmail.com, Fritz Gruetzmacher fritzgru@yahoo.com, Jim Jones jajjones8@msn.com, Ann Elliot annmelliot@yahoo.com, Dale Dunning Dale@DaleDunning.com, Alan Clark alankayaks@q.com, Ted and Judy Shanks ual777boss@aol.com, Randy Soderstrom rgsoderstrom@gmail.com

Hi Folks

Opening Day will be upon us all too soon. This event, and the Public Opening House in the morning will be the kick-off our our Spring Membership Drive. We need to be well prepared, so I would like to schedule an initial planning meeting. The goal for this first session to lay out the overall plan and make a few of the key decisions. Then, we will schedule two separate follow up sessions: one for the afternoon activities with our traditional Opening Day festivities, and the other to focus on the morning's Public Open House.

Please let me know if you are interesting in helping with the planning for these events. And if so, are you available either Tuesday, March 1st, or Friday March 4th (morning or afternoon).

Thanks,
Durkee

PS Please suggest other folks that should be included.

Agenda

**Planning Meeting for Opening Day afternoon activities
Wednesday, April 6th, 10:00 am**

Confirm actions and responsibilities for the following:

- 1) Boat Parade and Skippers Meeting
 - Coast Guard approval
 - Malaika will be Flag Ship
 - Bob McClinton will be Parade Captain

- 2) Flag Pole Ceremonies
 - Commissioning of the Club (Burgee- Bud Harris)
 - Last Call – Jim Jones
 - Blessing of the Fleet – Maggie Bourne-Raiswell
 - Piper – Thomas McCurdy

- 3) Social Hour
 - Appetizers?
 - Bar tenders

- 4) Meal
 - table settings
 - food handlers
 - dish washer
 - reservation table
 - wranglers for setup
 - greeter

- 5) Entertainment
 - Sea Shanties by Nelson's Blood from Port Townsend

Other Items

- I Hosting of invited guests
 - Bridge members from PAYC and PLYC

- II Publicity
 - When to send out reminders via Janet

- III Encouraging more boats to join the parade

- IV Other?

Key Decisions:

I Meal: Pot luck; catered; other?

II How do we cover event costs:
The public room; piper; other

III Guest list
Whom to invite; how do we contact them?
Assigned hosts for guests
Getting them out on parade boats if they wish

IV Cleric to Bless the Fleet

V locate cannon or other LOUD signaling device for the flag ceremony

VI Flag & Burgee handlers

VII What coordination should be planned for between the Public Open House and the Opening Day Events?

VIII

Key Decisions:

I Scope and content of the Public Open House

What activities do we include?

What coordination should be planned for between the Public Open House and the Opening Day Events?

Publicity for the Open House; (and press coverage after the event)

several entries over time

II Guest list

Whom to invite?

(2015: PAYC, PLYC, PTYC; Sequim Mayor & Police Chief; Colleen McAleer & Tanya Kerr from the Port; Coast Guard Station P.A.) *Fire Chief, Coast Guard
? Real Estate offices*

Assign hosts for guests

Get them out on parade boats if they wish

IIA Entertainment before dinner:

Irrigation Princesses? *Lynn Horton*

Other?

III How do we cover event costs:

The public room; piper; meal; other

\$12.50

IV Meal: Pot luck; pot luck with entrée off the grill; catered; other?

V Parade Captain; Flag Ship

VI Cleric to Bless the Fleet

VII Signaling device for the flag ceremony

VIII Flag & Burgee handler

IX Other

Meeting Minutes – Opening Day/Public House Planning Team
3/04/16, 10:00 am to 11:30 am

Attendees: Alan Clark, Jan & Jim Jones, Bob McClinton, Randy Soderstrom, Mark Lewis, Fritz Gruetzmacher, Durkee and Mary Richards

I. Scope of Public Open House; and publicity efforts

We began by discussing the overall scope for the Public Open House – i.e. what activities do we want to include. The consensus was that, in addition to offering demo rides in sailing dinghies, we should plan to have the quad available to generate interest in rowing. Alan Clark will also contact the owner/operators of the kayak & SUP rental kiosk on the guest dock to see if they would like to join in the Public Open House with some specials.

Our chase boat will be patrolling the area used for test sails and rowing.

The club room will be open, with perhaps soft drinks and snacks during the morning Open House.

We will again have at least two boats available for touring. Randy offered to have his 20' Voyager sailboat be one of them if it is commissioned in time. In addition, we will have a larger sail or power cruising vessel available.

It was agreed that we should start the publicity campaign as early as possible. Jim Jones has volunteered to lead the effort to get press coverage. Fritz said Marcia has names of her working contacts at the local papers.

Last year, Pat Coate, a reporter for the Sequim Gazette covered all the day's events, including going for a test sail, and riding aboard S/V Sirius in the boat parade. This led to a great story in the Living on the Peninsula Magazine. Durkee will ask Dale Dunning how this was arranged. We would like have Ms Coate cover the event again if possible.

II. Guest Lists:

In addition to the invites that went out last year, we will also add the Sequim Fire Chief. The County Commission for our area, Mike Ozias was also suggested.

We will also invite one or more Sequim Realtors. We want them to know about what we have to offer in case they get customers who are moving to Sequim who might be interested in boating.

III. & IV. Budget and Meal plans

The consensus was to charge \$12.50 per person. Hopefully, this will give us enough income to cover the cost of the room, food, etc. It was also felt that this event fee will be psychologically more attractive if the evening meal includes some meat off the grill with potluck contributions providing the remaining food.

Durkee will see if Rudy is willing to once again do his magic at the grill.

V. Parade Captain and Flag Ship

Bob has again volunteered to be the Parade Captain. Alan Clark raised the possibility of a sail-by under spinnaker as an addition to the traditional boat parade. This should be both colorful and fun. Details will be sorted out later.

We hope that Ted and Judy will again be willing to offer Mailika as the Flag Ship.

VI. Blessing of the Fleet

Durkee will ask Maggie Bourne-Raiswell if she is willing to Bless the Fleet this year.

VII. Sound Signals

Fritz, with shotgun firing blanks, will assist the OD ceremonies with appropriate sound signals.

VIII. Flag Ceremony

Durkee will invite Bud Harris to again assist with breaking out the Club Burgee.
Jim Jones volunteered to read the Last Call.

IX. Other

We need a designated photographer. (Durkee will take pictures when not otherwise engaged.) Doug Schwarz and Roger Clark were suggested as good choices.

Next working session: Wednesday, April 6th at 10:00 am. This session will work on more detailed plans for the afternoon activities: Flag Ceremony; Commissioning the Club; Lass Call; Blessing of the Fleet; Boat Parade; Meal & evening program.

Public Open House Planning Meeting
Agenda
March 30, 2016

I Scope of the morning activities.

Sailing dinghy rides (chase boat staffed and ready)

Boats available to tour

Kayak & SUP activities

Other (rowing?)

II Sail rides on the bay

* Boats & skippers

* shore crew (sign up table; fitting with PFD's, etc.)

* other

III Clubroom

* greeters

* coffee & snacks available

* membership applications available;

Handouts: calendar of activities for 2016; racing schedule; scheduled cruises;

IV Other action items that must be completed before Opening Day

* commissioning of SBYC Flying Scot

* P&P's governing members use of SBYC Flying Scott

* incentive membership packages for folks who complete Learn To Sail classes

Public Open House Planning Meeting Minutes

March 30, 2016

Attendees: Dale Dunning, Fritz Gruetsmacher, Mace Gratz, Ann Elliott, Mike McDonald, Jim Jones, Randy Soderstrom, Charlotte Elkins, Tracie & Lavon from GoXpedition, Durkee Richards

I Scope of the morning activities.

This year, in addition to rides on sailing dinghies, the operators of GoXpedition will be joining the day with opportunities for the public to try kayaking or stand-up-paddle boards. This will be included in our advertising.

We hope to have more Flying Scots available this year. Last year we had three in use. This year, the club's Flying Scot will be available plus at least three other privately owned FS's. We anticipate that Alan Clark will also include his Santa Cruise 27, *Malolo* in the mix.

Boats available to tour:

Randy & Debra will have their new boat moored to the guest dock and available to tour (unless there is a delay getting it commissioned).

We should also try to have a trawler available to tour. (Durkee to follow up)

Rowing: we might be able to include rowing in the open house activities. But this will not be determined until closer to Opening Day.

II Sail rides

Action items and staffing needs:

This list includes the staffing we need to safely manage the sailboat rides, and to fully utilize this opportunity to grow the club.

Dale will recruit boats and skippers.

We will need at least two people signing-in guests at the head of the docks. In addition we need one person to represent the club and help explain the benefits of membership. Then, we need two more folks down on the docks helping get guests into boats, and back ashore.

Change from last year: We did a good job of handling the paperwork before letting guests aboard boats. But, we also need to sign them back ashore (to document that they arrived safely back on the dock).

Charlotte will help ashore near the docks. She can explain the benefits of membership to interested guests.

Mace Gratz will also help with sail rides – probably down on the docks. Ellie (with Uly) can also well represent the joys of small boat sailing.

Henry Vostmyer will work the docks, and perhaps also assist with registration and PFD fitting.

Still needed – at least two more folks to help with registration etc.

Mike McDonald will be running the chase boat.

Ann Elliott, as Membership Chair, will be a floater identifying and 'working' interested guests both at the docks and in the club room. Hot prospects can be offered a chance to ride aboard club boats in the 2:00 PM Boat Parade.

III Clubroom

Fritz will be a 'club representative' and host in the clubroom. He will be well versed on the Learn to Sail Program and how it is an attractive path to membership.

Ann and Charlotte volunteered to bring snacks for the clubroom. We will also have a pot of coffee on. (Note: we should also have bottled water available at registration and on the docks. Durkee will purchase some.)

Durkee will select pictures showing the whole range of SBYC activities for an endless loop slide show on the big TV screen. (Dale will bring a laptop to play the slideshow)

Ann will have a good supply of membership applications showing the \$50 Application fee Vs the \$300 Initiation fee. The newly revised SBYC brochure will be available. (see section V below)

There should also be handouts available in the clubroom describing the Learn-to-Sail program and the membership incentives associated with it. We may want these down at the dock as well.

IV Other actions to be completed before Opening Day

- * Commissioning of the clubs Flying Scot
- * Board approval of P&P's governing the use of the FS by members.
- * Board approval of the Learn-to-Sail program.
- * Board approval of the membership incentive package available to folks who complete a Learn-to-sail class.

These last three will be on next Monday's Board agenda.

V Publicity

Dale will work up the flyer that describes the Public Open House. (Durkee & MJ will do the one for the afternoon activities). Dale asked folks to send him any images that could be used for this.

Dale & Ann need to coordinate on the new membership brochure. (others?)

We need large visuals that can be displayed near the registration table. I did not get a name associated with this. Volunteers?

Dale & Jim Jones will coordinate on getting the story out to the press and radio stations.

Mace suggested getting flyers into the hands of teachers at the high schools who can make them available to interested students. He can help with this at his school.

Facebook: Dale said that Janice was willing to have another go at getting a SBYC Facebook page up and running. Mace volunteered to assist with this. Durkee will get the Username and Password for the account from Bob Stearns.

Other? Folks – what have I forgotten, or got wrong? Please do not hesitate to send your feedback on any needed actions.

Thanks,
Durkee

Invited Guests for Opening Day 2016

Confirmed

From Port Angeles Yacht Club: Vice Commodore Chris Allen and wife Carol Jackson
(Sailors)

From Port Ludlow Yacht Club: Vice Commodore Anne Burrell-Smith and husband
Ramsay. (Power boaters)

Clallam County Sheriff Bill Benedict

Harbormaster Ron Amundenson

Possible

From the Port of Port Angeles, we may have either:

Tanya Kerr, Property Manager – or Colleen McAleer, Commissioner

Invited but not likely to attend

Sequim Mayor: Dennis Smith
Sequim Chief of Police: Bill Dickerson
Fire Chief District #3: Stephen Vogel

Event Financial Report – Sequim Bay Yacht Club

Report Date: 5/23/17

Event Name: 2017 Opening Day

Date: 5/7/17

Event Lead/Chairperson: Judy Shanks

INCOME:

Item	Description	Qty	Unit Price	Total
	77 Guests + Members (#10. extra paid somewhere)		15.00	\$1185.00

TOTAL INCOME:

EXPENSES:

Item	Description	Qty	Unit Price	Total
	Dinner Rolls			13.47
	BBQ Sauce			11.18
	Pulled Pork			99.90
	Room Rental			189.00
	Piper			200.00
	Entertainment - Angie Tabor			120.00
	TOTAL EXPENSES:			<u>631.55</u>

pa. ck. 4508
124.55

SUMMARY

TOTAL EXPENSES:	631.55
TOTAL INCOME:	1185.00
NET INCOME/LOSS:	553.45

Prepared & Submitted By _____, Event Lead/ Treasurer

- 1) Attach all receipts for Expenses
- 2) Attach list of individuals to be reimbursed, including name, mailing address and amount to be paid.
- 3) Submit 1 copy to SBYC Treasurer, P.O. Box 1261, Sequim 98382
- 4) Submit 1 copy to the Social Events Committee Chair for the Event Notebook.

Reservation List for Opening Day Dinner

\$\$ Names

30	Anderson, Lanette + guest	1	
15	Becker, Bruce	1	
15	guest	1	
	Benedict, Kathy - guest.	1	
30	Berger, Don and Jeanne	2	
15	Blichfeld, Torben	1	
30	Chase, Jay and Myrna	2	
15	Clark, Alan	1	
30	Clark, Roger and Janet	2	
30	Courloures, Chris and Katherine	2	
30	Crone, Paul and Sheila	2	
30	DeSalvo, Frank and Carolyn	2	
15	Doyle, Lauren	1	
30	Dunning, Dale and Janice	2	
15	Ecklund, Kris	1	
15	Elliot, Ann	1	
30	Fitzpatrick, Jim and Gloria	2	
30	Godby, Lewis and Becky	2	
30	Gratz, Mace and Ellie	2	
15	Gruetzmacher, Fritz	1	
30	Harris, Bud and Doris	2	
15	Heessels Petit, Jean	1	
15	Heessels, Rudy	1	
15	guest - Toni Randall	1	
15	Hoey, Jim	1	
15	Hull, Carrol	1	
30	Immings, Michael and Allisa	2	- M
30	Jones, Jim and Jan	2	C
15	Kenney, Sue	1	
30	Lamb, Chuck and Jean	2	- C
45	Lewis, Mark and Pat	2	bc
	guest	1	
15	Limoges, Marcia	1	OT
30	Macaulay, Bob and Kelly	2	
30	McClinton, Bob and Gunvor	2	
15	McDonald, Mike	1	
	Miller, Dennis and Dory	2	
30	Mitchell, Ray and Glenda	2	
15	Moll, Steve	1	
30	O'Brien, Terry and Helga	2	
30	Prip, Soren and Elizabeth	2	
30	Richards, Durkee and MJ	2	
15	Richmond, James	1	
30	Schwarz, Doug and Margaret	2	
30	Shanks, Ted and Judy	2	
30	Thomas, Ray and Sandy	2	
30	Topjun, Terry and Paula	2	
30	Van Nimwegen, Johan	1	
	Missy Church-Smith	1	
15	Vanderspek, Anna	1	
30	Currier, Dan & Pam	2	

Invited Guests

McQuarrie, Neal - PLYC	2
Benedict, Bill - Sheriff of Clallam County	1
Allen, Chris - Commodore PAYC	
Carol Jackson	

Ron Amundson

795	-Cherise Moulton	total =	79
15	comped - Angie Taber		77

REQUEST FOR REMINBURSEMENT - SEQUIM BAY YACHT CLUB

Date: 5/7/17

From:
Name: Angie Tabor
Address _____

Budget Line Item: Events (Treasurer will enter)

Qty	Description	Unit Price	Total
	<i>Entertainment for Opening Day</i>		<i>120.00</i>
		Total	<i>120.00</i>

Attach receipts for all items if applicable; Submit to Treasurer
May also be used to request payment without receipt

*paid ck # 4505
5/7/17*

REQUEST FOR REMINBURSEMENT - SEQUIM BAY YACHT CLUB

Date: 5/7/17

From:
Name: Rick McKenzie
Address _____

Budget Line Item: Events

Qty	Description	Unit Price	Total
	<i>Bag Piper for Opening Day</i>		<i>200.00</i>
		Total	<i>200.00</i>

Attach receipts for all items if applicable; Submit to Treasurer
May also be used to request payment without receipt

*paid ck. # 4503
5/7/17*

Registration

Open

12:00 – 1:00

and

3:00 – 4:30

(After the Boat Parade)

Event fee

\$15.00

except invited guests

Oven will
be warm

@

3:00

leave instructions

Put cold food
in the
refrigerator

Opening Day Reservation List

Last Name	First Name	#	paid (?)	parade	
Andersen	Lanette	1	15		✓
Bill & Kathy	Benedict	2	30		✓
Bingham	Rosalee	1	15		✓
Bingham	Vance (Jr.)	1			
Blichfeld	Torben	1		yes	
Clark	Alan	1			
Clark	Roger & Janet	2	30		✓
Coolures	Chris	2	30		✓
Currier	Dan & Pam	2			
Dunning	Dale & Janice	2			
	guests of Dale	4			
Ecklund	Kris	1	15		✓
Elliot	Ann	1	15		✓
Elkins	Charlotte	1			
Gratz	Mace & Ellie	2	30		
	quests of Mace Gratz	3	45		
Gruetzmacher	Fritz	1	15	yes	✓
Harris	Stew	1	15	yes	✓
Heessels	Rudy	1	15	yes	✓
Heessels-Petit	Jean	1	15		✓
Hoey	Jim	1	15		✓
Hull	Carrol	1			
Jones	Jim & Jan	2	30	yes	✓
Lewis	Mark & Pat	4	60		✓
Limoges	Marcia	1	15		✓
Limoges	David & Julia	2	30		✓✓
Macaulay	Bob & Kelly	2	30	yes	✓
McClinton	Bob & Gunvor	2	30		✓
McDonald	Mike	1	15	yes	✓
McKeta	Don & Joni	2			
	guests of Stew & Kris				
Prip	Soren & Elizabeth	2	30	yes	✓
Richards	Durkee & Mary	2	30		✓✓
Schwarz	Doug & Margaret	2	30		✓
Shanks	Ted & Judy	2	30	yes	✓
Soderstrom	Randy	1	15		✓
Sorensen	Don & Sue	2	30		✓
Van Nimwegen	Johan	2			
Invited Guests					
Harris	Bud & Doris	2			
Alan/Jackson	Chris & Carol	2			
Shanty Singers	Nelson's Blood	6			

Total reservations = 72 675



OPENING DAY

7 May 2016

1. Safety first
2. A 10.1' flood with high water at 6:02pm
3. CH 68, 1 watt
4. Boats will get underway and proceed to form a clockwise-rotating circle about 300 yards East of the breakwater and led by WIND CHILD.
5. Flagship MALAIKA will take station later ahead of WIND CHILD.
6. When signaled, the column will motor downbay at 4.5 to 5 kts.

Tactics:

COLORFUL: On execute, all boats circle 360 degrees clockwise.



TURN 45: On execute, all boats turn right 45 degrees.



90 TURN: On execute, all boats turn left 90 degrees.



TURN 45: On execute, all boats turn right 45 degrees.



180 CORPEN: On execute, MALAIKA reverses course to the left.



Remaining in column, all boats will follow.

When MALAIKA departs to take station East of the breakwater, WIND CHILD will lead the column to pass close astern of the flagship.

In passing, each crew will render honors to Commodore Richards. Proceed independently to assigned berths.

Opening Ceremonies Script for 2016

1:10 Piper McCurdy plays a “Summons” to announce a gathering

1:25 pm Assemble principles in the meeting room. Piper standing at the ready just outside the building.

1:30 Walk in procession to the flagpole with the Piper leading the way.
Piper Thomas McCurdy, Rev. Robert Rhoads, Bud Harris, Jim Jones with bell, guests,
Commodore Richards.
Signal gunner, Fritz, will be positioned on the grass where he can see the proceedings.

Commodore: “Now on deck -- attention to the Colors”. “Please join in the Pledge of Allegiance.”

Commodore: It is my pleasure to welcome you to the Annual Opening Day celebration of SBYC.

Introduction of guests:

PAYC V. Com. Chris Allen (spouse - Carol);
Ron Amundson, Harbormaster
Clallam County Sherriff -- Bill Benedict;
Rev Robert Rhoads
Mayor of Sequim – Dennis Smith (?);
Tanya Kerr or Colleen McAleer (?) -- Port of Port Angeles;
Sequim Chief of Police -- Bill Dickinson (?)
Fire Chief District #3 Stephen Vogel (?)

Commodore: “Break out the burgee.”
Bud Harris breaks out the burgee. Fritz fires one shot.

Commodore: “The Sequim Bay Yacht Club is now in commission!”
Fritz fires a second shot.

Commodore asks the piper to play a short, but spirited tune.

Commodore will announce the Last Call.

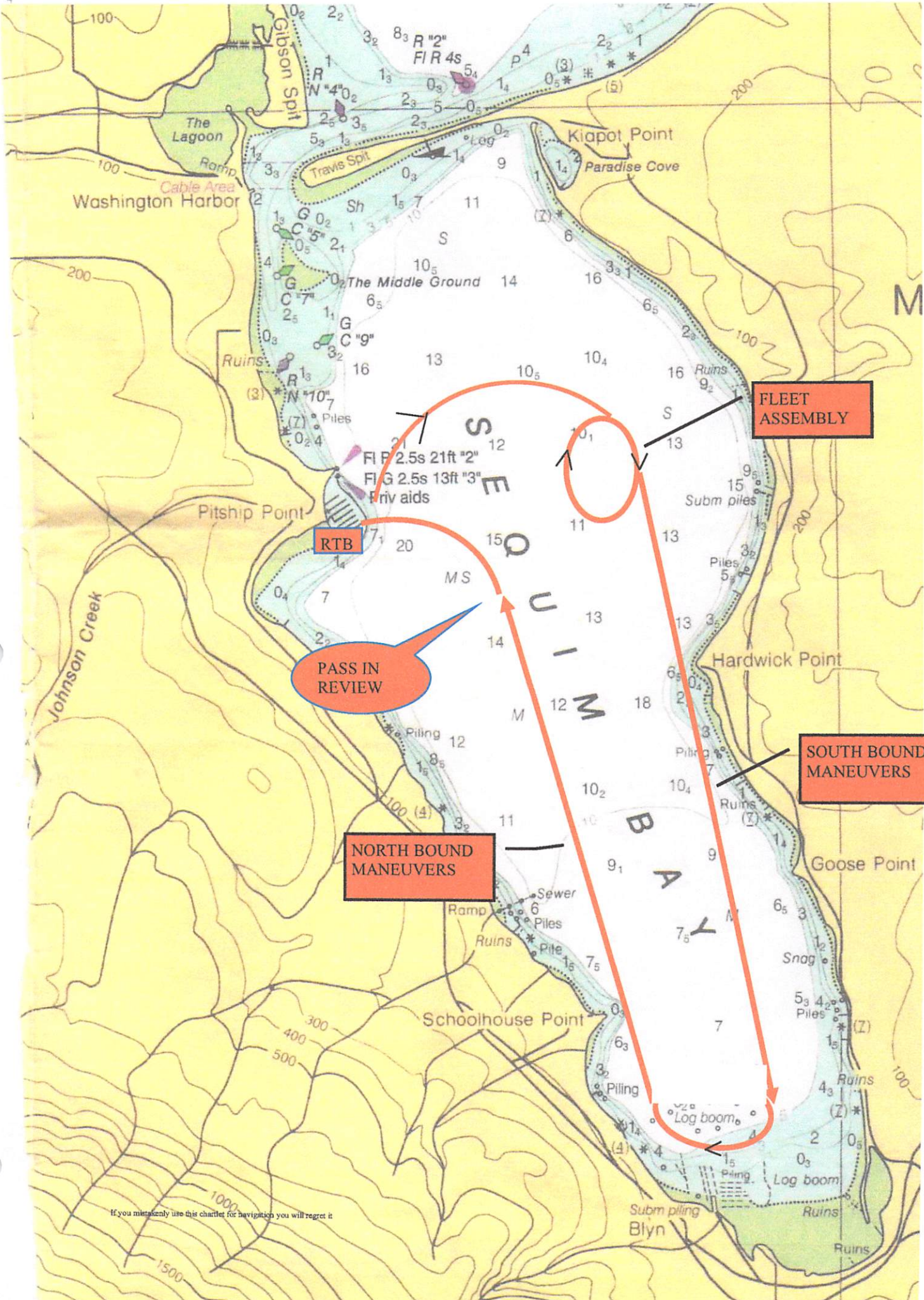
Bud Harris will lower the club burgee to half staff.
Jim Jones will read the names of members departed in 2015. A single stroke of the bell shall follow each name:

Ray Harmer
Joel Magisos
Pete Church-Smith
Hank Victorian
Jerry Cornell

The Vice Commodore will then ask for a minute of silence following the last name.

Blessing of the Fleet. Commodore will introduce Rev. Robert-Rhoads who will deliver the blessing of the fleet.

Commodore will thank all in attendance; adjourn the proceedings and request that skippers prepare their vessels for the boat parade.



Washington Harbor

Kipot Point
Paradise Cove

PASS IN REVIEW

RTB

NORTH BOUND MANEUVERS

FLEET ASSEMBLY

SOUTH BOUND MANEUVERS

If you mistakenly use this chart for navigation you will regret it